
DIRECTORATE
OFFICE OF THE CITY
MANAGER

DEPARTMENT
Internal Audit

SALARY

Basic:R558 042 p.a

REFERENCE NUMBER

CM 12/26 Ext

CLOSING DATE

20.07.2026

ELIGIBILITY

Suitably Qualified
Candidates

Auditor

Requirements

- A relevant 3-year qualification or B degree with preference in auditing or internal audit as a major
- A minimum of 2 to 5 years' audit related experience required
- Registered with a recognised audit or other relevant professional institute/ body
- Appropriate Key Performance Indicator and Performance Audit experience would be an added advantage
- A valid driver's license is required or to be obtained within 12 months form the date of appointment as a condition of appointment.
- Working knowledge of MS Office applications
- Working knowledge or exposure to Audit Electronic Working Paper Software Solution (e.g. BarnOwl) would be an added advantage
- Studying towards a relevant professional certification (e.g. CIA) and/or other relevant professional designation with completed articles or IIA Learnership is preferred

Key Performance Areas

- Good knowledge base and experience of governance, controls and risk management
- Perform internal audit activities in compliance with relevant legislation, policies, regulations, frameworks, standards (e.g. IPPF) and guidelines
- Perform professional audit work according to norms and standards under the general direction of an experienced Senior Auditor
- Plan and perform audit engagements
- Raise and discuss interim findings/ issues identified during the engagement
- Assist with preparing draft audit reports (with detailed findings, recommendations and management comments)
- Identify types of controls and assess the system of internal controls e.g. adequacy, effectiveness and efficiency and identify possible weaknesses that do not mitigate the risks
- Recognise and evaluate types of fraud, fraud risk, and red flags for fraud



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How to Apply

By submitting your application for a position at the City of Cape Town, you are consenting to the use of your personal information provided as part of your application and/or Recruitment process for Recruitment and Selection purposes. In addition, you may be required to undergo, including but not limited to, Criminal and Security Checks, Personal Verification, and Lifestyle Audits, throughout your recruitment process and/or subsequent employment.

External candidates: APPLY ON LINE VIA
www.capetown.gov.za/careers

Internal staff: APPLY ON LINE VIA SAP PORTAL

Certified copies of qualifications must be available on request. Applicants are respectfully informed that, if no notification of appointment is received within three months of the closing date, they must accept that their applications were unsuccessful.



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