
DIRECTORATE
URBAN WASTE
MANAGEMENT

DEPARTMENT
HR Business Partner (UWM)

SALARY

R 558 042 pa T12/T13

REFERENCE NUMBER

UWM 51/26

CLOSING DATE

25.09.2026

ELIGIBILITY

Qualified Candidates

Professional Officer (HRBP Office) (APPLICANTS WHO PREVIOUSLY APPLIED UNDER UWM 44/26 MUST NOT RE-APPLY)

Requirements

- A Bachelor's Degree in Human Resources related field
- 4-5 years relevant experience.
- In depth knowledge of relevant Acts, regulations and systems and procedures pertaining to the Human Resource discipline
- A valid code EB driving licence
- Strong data analytical skills

Key Performance Areas

- To assist in developing, guiding and advising branches / departments in the planning & implementation of people management strategies, functions & activities.
- Coordinate and implement effective HR communications and employee engagement strategies for the Directorate.
- Assist in implementing the talent attraction, retention and development strategies.
- Assist with developing & implementing strategic workforce plans in the directorate.
- Assist in managing employee relations in the directorate.
- Initiate and support the implementation of employee wellness interventions for the Directorate.
- Facilitate and support the implementation of staffing strategies for the Directorate.
- Initiate and support the implementation of change management interventions in the Directorate.
- Continuously improve Recognition and Reward strategies for the Directorate.
- Support the conceptualisation and improvement of employee on-boarding strategies for the Directorate.

How to Apply

By submitting your application for a position at the City of Cape Town, you are consenting to the use of your personal information provided as part of your application and/or Recruitment process for Recruitment and Selection purposes. In addition, you may be



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required to undergo, including but not limited to, Criminal and Security Checks, Personal Verification, and Lifestyle Audits, throughout your recruitment process and/or subsequent employment.

External candidates: APPLY ON LINE VIA
www.capetown.gov.za/careers

Internal staff: APPLY ON LINE VIA SAP PORTAL

Certified copies of qualifications must be available on request. Applicants are respectfully informed that, if no notification of appointment is received within three months of the closing date, they must accept that their applications were unsuccessful



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